



# URBAN CIRCLE TRAINING CENTRE INC.

## ADULT EDUCATION & EMPLOYMENT PROGRAM

(August 12, 2024 to June 13, 2025)

### INTAKE PROCESS

(Updated: April 18, 2024)

#### Attend an Information Meeting on one of the following days:

- ❖ Tuesday, April 23, 2024 @ 10AM
- ❖ Wednesday, May 22, 2024 @ 10AM
- ❖ Thursday, May 9, 2024 @ 10AM
- ❖ Thursday, May 30, 2024 @ 2PM

### **All Highlighted Dates – Mark your Calendar to Attend**

#### **5<sup>th</sup> Intake:**

<b>Application Deadline:</b>	<b>Friday, May 3, 2024 (4:30 PM)</b>
Orientation Meeting:	Tuesday, May 7, 2024 (9:30 AM – 12:00 PM)
DRP (Reading) Assessments:	Tuesday, May 7, 2024 (1:00 PM – 4:30 PM)
Interview Dates:	Wednesday, May 8, 2024; Thursday, May 9, 2024; & Friday, May 10, 2024 (AM only)
Staff Team Deliberation:	Thursday, May 16, 2024 (3:00 PM)
Notification of Acceptance:	Wednesday, May 22, 2024

#### **PLEASE NOTE:**

All applicants **MUST** complete one of the above scheduled Intake Process before given an acceptance letter.