

CHILDCARE

9. Number of children/dependents _____

10. Ages of children/dependents _____

11. If childcare is needed, subsidized childcare arrangements MUST be made. Please indicate current arrangements:

Name of Subsidized Daycare: _____

Name of Back-Up Babysitter: _____

CRIMINAL RECORD CHECK

12. Do you have a criminal record? Yes___ No___

If you answered YES, please explain the charge and how long ago _____

FUNDING

13.a) Are you currently on Social Assistance? Yes___ No___ b) If **yes**, How long? _____

c) If so, what is your SAMIN Number? _____

d) Workers Name: _____ Office Address: _____

Phone #: _____

e) Have you notified your worker/funding counsellor that you have applied for this program?

Yes___ No___

14. Education Training Assessment

a) Have you been referred by your EIA worker to Essential Skills MB? Yes___ No___

b) Have you been referred by your EIA worker to Training & Employment Services? Yes___ No___

c) Have you been referred by your EIA worker to Pathways Support Unit? Yes___ No___

d) If **YES** to any of the above list the contact name and phone#: _____

15. Are you currently employed? Yes___ No___

16. a) Are you currently **ON** Employment Insurance? Yes___ No___

b) If so, when does your EI expire? _____

c) Workers Name: _____ Office Address: _____

Phone #: _____

17. a) Have you applied to your Band, the Council or MB Metis Federation for funding?

Yes___ No___

b) Counsellors Name: _____ Office Address: _____

Phone #: _____

18. Have you ever been funded by MB Metis Federation in the past? Yes___ No___

For what course & when? _____

19. Where did you hear about this program? _____

EDUCATION

1. What is your HIGHEST grade level of education? _____ Date completed: _____

| 2. Do you have | <u>Yes</u> | <u>No</u> | <u>Level Completed</u> | <u>#Credits</u> |
|--|------------|-----------|------------------------|-----------------|
| a) Some High School Education (grade 9-12) | ___ | ___ | _____ | _____ |
| b) GED Equivalency Education | ___ | ___ | _____ | _____ |
| f) Other Training Programs | ___ | ___ | _____ | _____ |

3.a) Name of School Attended: _____

Address: _____ Date attended: _____

Name of Principal: _____

Name of Course: _____ Course Completed: Yes___ No___

b) Name of Other Facility Attended: _____

Address: _____ Date attended: _____

Contact Person: _____

Name of Course: _____ Course Completed: Yes___ No___

EMPLOYMENT HISTORY

1. Most recent employer: _____

| Supervisor | Company Name | Address | Phone # |
|------------|--------------|---------|---------|
| _____ | _____ | _____ | _____ |

Employed from _____ to _____
Month/Year Month/Year

Permission to contact supervisor? Yes___ No___

Reason for leaving: _____

2. Most recent employer: _____

| Supervisor | Company Name | Address | Phone # |
|------------|--------------|---------|---------|
| _____ | _____ | _____ | _____ |

Employed from _____ to _____
Month/Year Month/Year

Permission to contact supervisor? Yes___ No___

Reason for leaving: _____

Please list additional employment on a separate sheet if necessary

VOLUNTEER EXPERIENCE

1. Have you had experience as a volunteer?

If so, where _____
Name of organization Address Phone #

When: from _____ to _____
Month/Year Month/Year

What type of work did (do) you do? _____

Supervisor Name and Phone # _____

Permission to contact supervisor? Yes _____ No _____

Please list other volunteer work on a separate sheet is necessary

All questions are based on funding and selection criteria requirements, and have been verified with the Human Rights Commission.

I, (print your name) _____, certify that the statements made by me in this application are true to the best of my knowledge. I also consent to the Adult Education & Employment Training Program Interview Team verifying any information supplied by me (unless otherwise indicated) for the purpose of ensuring my suitability for the program.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

If you are interested in enrolling in the Apprenticeship Stream – please identify which stream you would be interested in:

Carpentry _____

Pipe Fitter/Sprinkler System Installer _____

Painter/Decorator _____

If other Trade you are interested in mark here: _____

URBAN CIRCLE TRAINING CENTRE INC.

ELIGIBILITY CRITERIA Adult Education & Employment Program

- * Indigenous Men and Women Descent – (First Nations Status/Non-Status, Métis Status/ Non-Status, Inuit)
- * **MUST have 2 High School credits** (Grade 9 to Grade 12). Your last official transcripts must be submitted with application. **Transcripts are required** to verify 2 High School credits.
- * Must be able to demonstrate **a reliable source of income** to cover your personal financial support such as Social Assistance, Employment Insurance, Band/Council Funding, Manitoba Metis Federation, Employment, Spouse, etc. Personal financial support must include transportation, childcare (if required), criminal record check & child abuse registry checks (if required by the work placement host/employer), etc. (see attached list)
- * Must be available to commit daily Monday-Friday from 9:00a.m. to 4:30p.m. for 6 months
- * Must be motivated to successfully complete all the academic requirements in receiving a Mature 12 High School Diploma
- * **Must have an interest upon completion to continue into employment or post-secondary training.**
- * Good Physical Health in order to fully participate in this full time program
- * Demonstrated fluency in written and spoken English
- * Knowledge of Indigenous traditions and/or a second language can be an asset

PLEASE NOTE: Urban Circle encourages all people interested in this program to apply. Assistance will be provided to resolve funding questions or barriers.

URBAN CIRCLE TRAINING CENTRE INC.

Adult Education & Employment Program

ABOVE & BEYOND PERSONAL COST OF LIVING – ADDITIONAL FINANCIAL ASSISTANCE IS NEEDED FOR:

* Students in the program will require confirmation of the following:

- monthly transportation (bus pass, tickets, travel, etc.)
- provide subsidized childcare costs (if required)

If required by the work placement host/employer:

- criminal record search check costs (\$44.00) required for work experience and to obtain and submit in the month of February (depending on Career goals)
- child abuse registry check costs (\$20.00) required for work experience and to obtain and submit in the month of February (depending on Career goals)
- adult abuse check costs (\$20.00) required for work experience and to obtain and submit in the month of February (depending on Career goals)

URBAN CIRCLE TRAINING CENTRE INC.

ELIGIBILITY CRITERIA Apprenticeship Stream

- * Indigenous Men and Women – (First Nations Status/Non-Status, Métis Status/ Non-Status, Inuit)
- * Must demonstrate aptitude for chosen trades based employment.
- * Must maintain a 90% attendance rate-**all absences must be excused**
- * Must maintain an average of 75% in academics
- * Must have or able to attain a minimum Class 5 driver's license, which includes having a plan in place for paying off any fines owing to Dept. of Justice, MPI or AFM assessments.
- * Must participate in all/any specialized training, life skills and essential skills provided in the program.
- * Good Physical Health in order to fully participate in this full time program
- * Demonstrated fluency in written and spoken English
- * If living with parents, life partners or other and they are providing cost of living supports for you through the apprenticeship technical training, a letter stating this must be provided.

I understand that the apprenticeship opportunity is not guaranteed and that I must meet all requirements to maintain my spot.

Applicant Signature: _____

Date: _____

I also understand that should I fail to meet the required apprenticeship eligibility I am still eligible to receive my Mature Grade 12 Diploma.

Applicant Signature: _____

Date: _____

By signing this contract, you are saying you understand the commitment and requirements necessary to be accepted into the Urban Circle Education & Employment Program - Apprenticeship Stream, and that this contract will be presented in any dispute of understanding.