



URBAN CIRCLE TRAINING CENTRE INC. ADULT EDUCATION & EMPLOYMENT PROGRAM

Updated: September 28, 2016

PROGRAM DESCRIPTION

The Adult Education & Employment Program (AEEP) provides students with the opportunity to:

- complete their Mature Student High School Diploma (Grade 12);
- prepare for employment OR future studies in a chosen post-secondary career area.

NOTE: This program is offered two times each academic year at the following times:

- **July to December (6 months)**
- **January to June (6 months) with an Apprenticeship Component**

COURSE PREREQUISITES

Students interested in applying to the Adult Education & Employment Program must have a minimum of two (2) high school credits. These credits may be any two credits from the Grade 9 to 12 level and must not be from the list of courses offered at Urban Circle below.

COURSES

Life Skills 41G	1 credit
English Language Arts: Comprehensive Focus 40S	1 credit
Applied Mathematics 40S	1 credit
Current Topics in First Nations, Metis, and Inuit Studies 40S	1 credit
Cinema as a Witness to Modern History 40S	1 credit
Career Development 40S*	<u>1 credit</u>

*This course also includes a three (3) week volunteer work placement

Total Credits 6 credits

Students participate in a full course load and are required to attend Monday to Friday, 9:00am to 4:30pm.

COURSE DESCRIPTIONS

Life Skills 41G (1 credit)

The Life Skills 41G course will focus on exploring topics in 5 areas of life: Self, Family, Job, Community, and Leisure. The lessons will help students to engage in self-reflection, sharing experiences, problem-solving, and practicing new skills. The cultural component is the foundation of this course and is integrated within the lessons. Students will develop their interpersonal skills through interactive activities like group work, role playing, sharing, team building, and presentations. Students are encouraged to take the information and strategies learned in the life skills & Aboriginal cultural awareness lessons and apply them to daily living both inside and outside of the classroom. This course will help students to work towards finding a balance in all areas of life based on the Medicine Wheel Teachings: Physical, Mental, Emotional, and Spiritual. Student attendance and participation are essential components of this course in order to build a strong foundation for successful completion of this program.

English Language Arts: Comprehensive Focus 40S (1 credit)

The English Language Arts: Comprehensive Focus course assists students in developing their writing, reading, and speaking skills, and in making meaningful and effective language choices. Students will engage with and compose a variety of texts throughout the course in order to foster understanding and empathy, reflect culture, express feelings, experience, and bring enjoyment. Discussion, free-writing, letters, presentations, reports, essays, and literature will all be addressed within the course. As well, the majority of materials studied are written by Aboriginal people.

Applied Mathematics 40S (1 credit)

Applied Mathematics 40S is designed for students considering post-secondary studies, and promotes the learning of numerical and geometrical problem solving techniques as they relate to the world around us. The primary goals of the Applied Mathematics course are to have students develop critical thinking skills through problem solving, and model real world situations mathematically to make predictions. Some topics studied include: foundations, personal finance, statistics, investment, design & measurement, matrices, vectors, and probability.

Current Topics in First Nations, Metis, and Inuit Studies 40S (1 credit)

Current Topics in First Nations, Metis, and Inuit Studies 40S supports the empowerment of students through the exploration of the histories, traditions, cultures, worldviews, and contemporary issues of Indigenous peoples in Canada and worldwide. Students gain knowledge and develop the values, as well as critical thinking, communication, analytical, and inquiry skills, that will enable them to better understand past and present realities of Indigenous peoples.

Cinema as a Witness to Modern History 40S (1 credit)

Cinema as a Witness to Modern History 40S will engage Aboriginal students in an exploration of cinema as an interpreter of Aboriginal history. Students will analyze historical Aboriginal themes represented in various films and other sources. Throughout the course, students will apply critical media literacy skills in order to understand that film about Aboriginal people does not simply reflect the past, but interprets and retells the past and, at times, reconstructs it. Students will learn to critically analyze the role of film in interpreting selected historical topics related to Indigenous peoples around the world.

Career Development 40S (1 credit)

The Career Development 40S courses will help students acquire and apply knowledge and skills to make appropriate decisions for life, work, and further training that are required in today's economy. Students will be given the opportunity to explore potential occupations, and to demonstrate employability skills, essential skills, and specific occupational skills. Throughout the course, there will be presentations by members of the Winnipeg work community meant to open new doors and give students insight into the current world of work. There will also be field trips to the major Manitoba post-secondary institutions and a 3-week volunteer work placement where students will have further opportunities to gain knowledge and learn skills that will aid in their successful transition to work/further education after graduation.

URBAN CIRCLE'S APPRENTICESHIP STREAM

January - June

Urban Circle offers a 6-month Apprenticeship stream once a year as part of the Adult Education and Employment Program. This is offered from January to June annually.

Students will be selected based on their aptitude and interest in the trades in addition to meeting the regular entrance requirements. The trades we are focusing on in the 2017 January to June program are **carpentry, plumbing, pipe trades and painting/decorating.**

In addition to the courses included in the Mature Student High School Diploma (Grade 12) Program, students accepted into the Apprenticeship stream will receive Essential Skills training targeted to their specific trade. Some of this content will be included in the Grade 12 curriculum in addition to 3 weeks of specialized Essential Skills training prior to work placement or advanced pre-apprenticeship training.

Upon graduation from Urban Circle's Adult Education and Employment Program, students eligible for the Piping trade will have an opportunity to apply to the Pre-Apprenticeship Program offered through the Piping Industry Technical College of Manitoba. Students completing the 10-month course in the Piping trades pre-apprenticeship program with an average of 70% or more will result in the attainment of Level 1 apprenticeship technical training and the sponsorship of an employer throughout the remaining apprenticeship levels towards Red Seal certification. Applicants who are interested in the Piping trades are encouraged to seek funding as soon as possible for the tuition costs for this next phase of training that would take place after the completion of the Adult Education and Employment Program. Assistance will be provided to students seeking these tuition costs from a number of sources including government, First Nations and Metis sponsorship.

Students accepted into the Apprenticeship stream that have an interest in the carpentry or painting/decorating trades and have successfully completed all requirements of the Adult Education and Employment Program will be matched with employers willing to sponsor them for Red Seal training. All students who qualify for the apprenticeship stream will have an opportunity to apply to Urban Circle's *Andrew Paterson Apprenticeship Fund* for additional funding support.