

- 8. Are you a:**
Non-parent
Parent
Single Parent

- 9. Are you:**
Status – Off Reserve
Status – On Reserve
First Nations
Métis Métis Non Status
Inuit

- 10. Please indicate:**
Band Name : _____
MMF Regional Office _____
Card# _____

CHILDCARE

11. Number of children/dependents _____
12. Ages of children/dependents _____

13. If childcare is needed, **subsidized childcare arrangements is highly recommended.** Please indicate current arrangements.

Name of Subsidized Daycare: _____

Name of Back-Up Babysitter _____

CRIMINAL RECORD CHECK

14. Do you have a criminal record? Yes _____ No _____

If **YES**, please explain the charge and how long ago _____

FUNDING

15. a) Are you currently on Employment & Income Assistance (E.I.A/Social Assistance/Welfare)?
Yes _____ No _____
b) If **Yes**, How long? _____
c) What is your Case Number (S.A.M.I.N. #)? _____
d) Worker's Name: _____ Office Address: _____
e) Have you notified your worker/funding counsellor that you have applied for this program?
Yes _____ No _____

16. a) Have you been referred by your EIA worker to Essential Skills MB? Yes _____ No _____
b) Have you been referred by your EIA worker to Training & Employment Services?
Yes _____ No _____
c) Have you been referred by your EIA worker to Pathways Support Unit?
Yes _____ No _____
d) If **YES** to any of the above list the contact name and phone#: _____

17. Are you currently employed? Yes _____ No _____

18. a) Are you currently On/Eligible for Employment Insurance (E.I)? Yes _____ No _____
b) If so, when does your EI expire? _____
c) Have you ever received EI in the past 5 years? Yes _____ No _____
d) Workers Name: _____ Office Address: _____
Phone #: _____

19. a) Have you applied for Band/Council/MMF Funding? Yes _____ No _____
b) Counsellors Name: _____ Office Address: _____
Phone #: _____

20. Have you ever been funded by MB Metis Federation (MMF) in the past?
 Yes _____ No _____
 If yes, for what course and when? _____
21. Where did you hear about this program? _____

EDUCATION Please list additional education on a separate sheet if necessary.

22. What is the HIGHEST grade level of education? _____ Date Completed: _____
23. Do you have:
- | | <u>Yes</u> | <u>No</u> | <u>Level Completed</u> | <u>#Credits</u> |
|--|------------|-----------|------------------------|-----------------|
| a) Some High School Education (grade 9-12) | _____ | _____ | _____ | _____ |
| b) GED Equivalency Education | _____ | _____ | _____ | _____ |
| c) Mature Grade 12 Diploma | _____ | _____ | _____ | _____ |
| d) Post Secondary Education (University) | _____ | _____ | _____ | _____ |
| e) Other Training Programs | _____ | _____ | _____ | _____ |

24. Name of School Attended: _____
 Address: _____ Date Attended: _____
 Name of Teacher(s) and/or Principal: _____
 Name of Course: _____ Course Completed: Yes _____ No _____

25. Name of Other Facility Attended: _____
 Address: _____ Date Attended: _____
 Name of Contact Person: _____
 Name of Course: _____ Course Completed: Yes _____ No _____

EMPLOYMENT HISTORY Please list additional employment on a separate sheet if necessary.

26. Most recent employer _____
- | Company Name | Address | Phone# |
|--|------------|--------|
| Supervisor _____ | | |
| Type of Job _____ | | |
| Period of Employment _____ to _____ | | |
| Month/Year | Month/Year | |
| Permission to Contact Supervisor? Yes _____ No _____ | | |
| Reason for Leaving: _____ | | |

27. Previous employer _____
- | Company Name | Address | Phone# |
|--|------------|--------|
| Supervisor _____ | | |
| Type of Job _____ | | |
| Period of Employment _____ to _____ | | |
| Month/Year | Month/Year | |
| Permission to Contact Supervisor? Yes _____ No _____ | | |
| Reason for Leaving: _____ | | |

URBAN CIRCLE TRAINING CENTRE INC.
SELECTION CRITERIA
Educational Assistant Program

- * First Nations/Aboriginal Men and Women – (Treaty Status, Non-Status, Métis Status, Métis Non-Status, Inuit)
- * Must have a **COMPLETED** Grade 12 High School academic standing, G.E.D.(General Education Development Equivalent) or Mature Grade 12 Diploma. **Official transcripts/diploma must be submitted with application to verify completion of Grade 12 level.**
- * Must be able to demonstrate ***a reliable source of personal financial support*** such as Employment Income Assistant (E.I.A/Social Assistance/Welfare), Employment Insurance (E.I), Employment Manitoba, Band/Council Funding, Manitoba Metis Federation(MMF), Employment, Spouse, etc. Personal financial support must include transportation, childcare (if required), uniforms, immunization costs etc.(see attached list).
- * Must apply to your funder for **tuition costs** which are approx.. **\$6,000**. This cost includes all tuition, usage of books, supplies and other courses (id. CPR, Non-Violence Crisis Intervention, etc.)
- * Must be available to commit daily Monday – Friday from 9:00a.m. to 4:30p.m.
- * Demonstrated fluency in written and spoken English
- * Competence in an Aboriginal language and/or knowledge of Aboriginal customs, beliefs, and practices is an asset
- * Successful completion of a prescribed reading skills test at the required competency level administered by Red River College (to ensure you are able to read the post secondary curriculum)
- * Must have reliable flexible child care if required.
- * Must demonstrate a strong desire to work in the school system and/or to become a teacher
- * Strong desire to work with special needs children is an asset.
- * Good Health
- * Must live in the City of Winnipeg
- * Agreement to provide an acceptable and current **Criminal Record Search Certificate check** (with the Vulnerable Sector Search), **Child Abuse Registry check** when applying to the program

PLEASE NOTE:

Urban Circle encourages all people interested to apply. Assistance will be provided to resolve funding questions.

&
URBAN CIRCLE TRAINING CENTRE INC.

Educational Assistant Program

ADDITIONAL FINANCIAL ASSISTANCE IS NEEDED FOR:

Students in the Educational Assistant Program will require confirmation of financial coverage needed for the following:

- * subsidized child care coverage (if required)
- * monthly transportation (monthly bus pass, tickets, travel etc.)
- * clinical experience clothing allowance (\$100.00) clinical work experience
- * two (2) Manitoba criminal record search check costs (\$44.00 each) Agreement to provide and submit a current & acceptable (within 6 months) Manitoba criminal record check as part of the application (see front page of application). **ALSO to provide a 2nd (second)** current & acceptable Manitoba criminal record check prior to the clinical practicum work placements in January. This is mandatory request of all the Employers.
- * two (2) child abuse registry check costs (\$15.00 each) Agreement to provide and submit a current & acceptable (within 6 months) Manitoba child abuse registry check as part of the application (see front page of application). **ALSO to provide a 2nd (second)** current & acceptable Manitoba child abuse registry check prior to the clinical practicum work placements in January. This is mandatory request of all the Employers.